

**Salient points to be included in any agreement entered into by the Training Provider with any Industrial Unit for providing Practical Training to the trainees of a particular Training Center**

**This agreement is required where a Training Center does not have the required workshop/equipments/Laboratory for practical training of the enrolled students.**

1. The agreement should be written in the letter head of the industrial unit and signed and stamped by both the parties. However, the Training Provider has the freedom to legally validate the agreement as per the law of the land.
2. The agreement should be at least for one year.
3. The equipments that will be used for Practical Training should be specifically mentioned in the agreement.
4. The QPs/Job Roles, for which the Practical Training will be conducted, should be mentioned in the agreement.
5. The **number of hours, per week,(or the total number of hours during the entire duration of the course)** for which the industrial unit will allow its premises and equipments to be used for practical training, should be specified clearly.
6. The training should be conducted by the trainers of the Training Provider only. It cannot be outsourced to any third Party (including the staffs of the concerned industry unit).
7. The Training Provider will be solely responsible for the health and safety of the participating trainees.
8. The Training Provider has to ensure that FICSI official or its authorized person will be allowed to inspect the industrial unit. This is mandatory for the approval of any Training Centre.
9. The Training Provider has to ensure that the assessment for the practical part will be conducted in the same industrial unit where the trainees have undergone practical training. Change of place for practical assessment is not allowed under any circumstances

## **Important Notes:**

The points mentioned above are not exhaustive and a Training Provider has the right to insert other points, as they found suitable, in the agreement.

The industrial unit should be within a reasonable distance from the Training Centre.

FICSI will not play any part in case of any dispute between the Training Provider and the industrial unit.

The Training Provider has to provide a hard copy of the agreement to FICSI.

**FICSI WILL NOT GIVE APPROVAL** to a Training Centre till the copy of such an agreement is presented by the Training Provider.

FICSI reserves the right to insert any other relevant points.